

MINUTES

Meeting: Amesbury Community Area Transport Group (CATG)
Place: Redworth Centre, Amesbury Leisure Centre, Amesbury
Date: Monday 18 June 2018
Time: 10.00 am

Please direct any enquiries on this Agenda to Kate Davey (Traffic Engineer), direct line 01225 713302 or email kate.davey@wiltshire.gov.uk

AGENDA

1 **Note Tracker**

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

2 **Date of the next meeting** **3rd September 2018**

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

03	Item	Update	Actions and recommendations	Who
	Date of meeting: 18th June 2018			
1.	Attendees and apologies			
	Present:	<p>Cllr Mike Hewitt (Wiltshire Council) Cllr Robert Yuill (Wiltshire Council) Cllr Graham Wright (Wiltshire Council) Spencer Drinkwater (Wiltshire Council Transport Planning) Kate Davey (Wiltshire Council Highways) Steven Cocking (Idmiston Parish Council) John Ellis (Durrington Parish Council) Richard Deakins (Durrington Parish Council) Jackie Clark (Bulford Parish Council) Maureen Atkinson (Winterbourne Parish Council) David Hassett (Shrewton Parish Council) Roger Fisher (Amesbury Town Council) Steve & Claire Johnson (Shrewton Residents)</p>		
	Apologies:	<p>Dave Roberts (Wiltshire Council CAM) Andy Cole (Wiltshire Council Highways) Bill Thomas (Newton Toney Parish Council)</p>		
	CATG Distribution list	<p>Please can I ask all attendees to complete the attendance register I am circulating around the table to ensure compliance with the new GDPR regulations. This will form the new updated distribution list going forward.</p>	Noted.	All

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

2.	Notes of last meeting			
		The notes of the last meeting held on 5 th March 2018 were accepted as a true record.		All
3.	Financial Position			
		See Finance sheet. 2018/19 allocation is £17,731.00. 2017/18 underspend was £35,502.00 and the current commitments total £55,000.00 giving a remaining budget of £8,858.00.		
4.	Top 5 Priority Schemes			
a)	Issue 4053 High Street/A360 Shrewton – Lining works	The group agreed to fund the lining scheme at a cost of £2500. Works ordered with anticipated completion by the end of summer 2018.	More accurate completion date to be given.	KD
b)	5739 Boscombe Road, Amesbury. Request for Bus Clearway marking.	The group agreed to allocate £1000 to install two bus clearway markings on Boscombe Road and remove the redundant Bus Stops outside Christ the King School. Works ordered with anticipated completion by the end of summer 2018.	More accurate completion date to be given.	KD
c)	5743 Bulford Road, Durrington Request for bollards.	The group agreed to allocate £3000 for 15 bollards to be erected. Works ordered with anticipated completion by the end of summer 2018.	More accurate completion date to be given.	KD
d)	5759 Amesbury Road jcn A338. Visibility improvements	The group discussed that vegetation had been cut back by the landowner and that the closure of Allington Track had increased the use of this junction. They agreed to allocate £3500 for the scheme to install horizontal bars around the “SLOW” markings.	Ensure vegetation is cut back at junction opposite Dogs Trust (Arundel Track).	AC

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

		Newton Tony PC confirmed no contribution will be allocated. Agreement sort from chair and road markings to be completed with next batch of ad-hoc road markings. Fixed estimate is £1,000.		
e)	<p>4968</p> <p>Junction of The Portway & the A338 (SP4 6JL)</p> <p>Amendments to structure/signage in order to slow vehicles on approaches to the roundabout</p>	<p>Topo has been received – design can progress if made a top 5 priority. Potential scheme would be in the region of £15k-20k and would need a road closure at each arm to facilitate the work.</p> <p>Prelim design work has indicated that the installation of build out islands on each arm of the roundabout has potential to work but the tracking movements of larger vehicles did show that it would be a tight maneuver and may end up causing issues with near side verge overrun. I have done some preliminary costings for a project of this nature and the ball park figure is in the region of £35,000.</p> <p>Whilst on site it was noted that the signing on each approach is obscured by vegetation and the placement of the warning sign on Downbarn Road could be relocated and another added on the approach from Winterbourne village, it might also be possible to amend the chevron board at the roundabout to make a bigger impact. All of which might give extra advance warning of the roundabout ahead. A ball park figure would be in the region of £5,000 - £7,000.</p>	<p>Add cutting back of vegetation surrounding all the signs in advance of the roundabout to the list for the Parish Steward to complete.</p> <p>Proposal for signing improvements to be designed and submitted to PC to review. Amend finance sheet accordingly.</p>	<p>Winterbourne PC</p> <p>KD</p>
f)	<p>5899</p> <p>Bulford Road jcn Recreation Road, Durrington</p> <p>Stop junction.</p>	<p>There have recently been two accidents at the junction of Bulford road and Recreation Rd in Durrington. Also accidents at same junction Windsor Road side. These accidents were serious with real danger to pedestrians and drivers.</p> <p>This junction does not meet the visibility restrictions that allow a “Stop” junction to be introduced and there is good visibility of pedestrians</p>	<p>Check with Local Highways and Streetscene regarding refreshment of road markings at this junction.</p>	<p>KD</p>

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

		<p>crossing at the junction. No collisions involving personal injury recorded on the Police database for the previous 6 years.</p> <p>GW clarified that the issue is vehicles entering Bulford Road from Recreation Road not realising that it is such a busy road. The double yellow lines and give way markings are very worn and there is no give way sign.</p> <p>After further investigation it has become apparent that the give way signs on both approaches to this junction should be externally illuminated in accordance with the regulations. On this basis an estimate to rectify the existing sign and install an additional sign on Recreation Road as well as refresh the road markings at this location will be in the region of £3,000.</p>	Order works for new give way signage and associated lighting.	KD
g)	<p>5924</p> <p>A338, Winterbourne</p> <p>Bollards to prevent parking on verge.</p>	<p>Winterbourne Parish Council would like to request an item to be included at the next CATG meeting - the PC is concerned about vehicles being parked on the grass verge to the right of the bus shelter at Summerlug - we understand that this area is under the jurisdiction of Wilts Council. The PC has suggested placing bollards at the site with funding sought from the CATG for the bollards WPC prepared to contribute if necessary applicable.</p> <p>PC received quote from local company for supply & installation of 15 number concrete bollards at £637.70 + VAT. Does this include traffic management measures? Further investigation required to confirm whether this company has the correct insurance and streetworks accreditation to work on the public highway.</p> <p>KD sourced quote from Wiltshire Council supplier for 15 no Glasdon Glenwood bollards (specification attached below) with installation by</p>	Check that local company has correct accreditation and insurance to work on the Public Highway. Statutory Undertaker information will need to be obtained. Agreed to go forward in principle.	Winterbourne PC

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

		our contractor at £3,500. This includes temporary traffic management for working on A338. To be discussed further at meeting.		
5.	Work instructed			
a)	Winterbourne Earls – Closure of the Fords	<p>The work is 60% complete; contractors are currently awaiting delivery of the rest of the signs.</p> <p>JW confirms work is now complete. Recommend issue now be closed.</p>	Close issue	DR
6.	Other Priority schemes			
a)	<p>5451</p> <p>Salisbury Road, Shrewton 3.5t weight limit except for loading</p>	<p>The group agreed to allocate £3000 towards a 3.5t HGV ban however post meeting I was informed that this needs to go through the Freight Assessment & Priority Mechanism (FAPM) led by the Transport Planning team on an annual basis. The group will need to nominate Salisbury Road as one of its roads for 2018/19. In the meantime the PC may wish to collect evidence of goods vehicles that are using the road, particularly those between 3.5t and 7.5t. The High Street, Shrewton was considered an exception as this was an unenforceable weight limit.</p> <p>Spencer Drinkwater explained the freight strategy where each CATG put 2 sites forward each financial year. An environmental weight restriction is either 7.5t or 18t, 3.5t can only be used for structural reasons. Salisbury Road already has a 7.5t except for access, group asked if it can be amended to except for loading.</p>	<p>Group to consider 2 sites to be submitted for freight assessment later this year.</p> <p>Chair asked that residents collect data on date/time/vehicle over the next month and submit to Dave Roberts.</p>	<p>All</p> <p>Residents/PC</p>

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

b)	5794 Telegraph Hill/Salisbury Road, Bulford 7.5t weight restriction	At the bottom of the hill just entering the village it is dangerous if not impossible for 2 heavy vehicles to pass, e.g. double decker bus, articulated lorry, tracked vehicle. See response above in 6a.	Group to consider 2 sites to be submitted for freight assessment later this year.	All
c)	5960 Stockport Avenue, Amesbury – Bus Shelter	Town Council would like to request a bus shelter to be installed on west side of Stockport Avenue between White Lands and Muggleton Roundabouts. New bus shelters are only installed if the Parish/Town Council agree to take on any future maintenance. KD and RF met on site to discuss on 29/05/18. KD confirmed there is sufficient space to install a cantilever bus shelter similar to the existing shelters further north on Stockport Avenue. RF to undertake further investigation to confirm if the TC are prepared to take on maintenance responsibility and to also investigate potential for RTPI (Real Time Passenger Information) system with Passenger Transport team.	Further investigation to be undertaken by Amesbury TC and report back.	Amesbury TC
7.	New Requests / Issues			
a)	6347 Bulford Road speeding traffic	Speeding traffic along Bulford Road from its junction with Amesbury Road heading west past the Military accommodation. Request for speed signs, children warning signs and SID. This area is a 30mph speed limit by virtue of street lighting therefore regulations state that repeater signs can not be erected. If Parish Council supports the issue it is recommended in the first instance to request a metro count to see if the route meets the criteria for community speed watch or the use of the SID (Speed Indicator	Check when last metro count was carried out and if it meets criteria for SID operation. Await outcome of SFA then assess requirements.	KD Bulford PC

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

		Device). Possible to investigate warning signs if more information is given regarding specific location along this route.		
b)	6242 Safety issues in vicinity of St Nicholas Primary School, Idmiston	<p>Safety concerns for school children walking along Idmiston Road to attend St Nicholas Primary School. There is currently no footway north of the school entrance and footway on one side only heading south from the entrance. They currently have children warning signs, which are quite a distance from the school site and there is a keep clear road marking at the entrance. The speed limit is currently 30mph by virtue of street lighting.</p> <p>I have requested our School Travel Plan advisor contact the school to discuss the possibility of updating their travel plan and speak to them about considering investigating an advisory part time 20mph limit in the vicinity of the school entrance to deter speeding traffic and give more visibility of the location of the school. They will also discuss the benefits of a recently introduced initiative 'Homerun' which is an app to help parents track the safe journey of their children to and from school (see flyer attached below).</p>	Feedback information on School Travel Plan update to PC. If School request feasibility into potential for part time advisory 20mph they need to submit application through TAOSJ.	KD
c)	6164 Vicarage Lane, Winterbourne Earls resurfacing	<p>Resurfacing required to finish off works recently completed. From its junction with A338 to the end of the Bourne Valley nursery school wall.</p> <p>Andy Cole to give comments at the meeting.</p>	<p>Andy Cole and Winterbourne Parish Council to liaise on this issue.</p> <p>Close issue.</p>	<p>AC & Winterbourne PC</p> <p>DR</p>

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

<p>6383</p> <p>Speeding traffic & HGVs – Road, Shrewton village</p>	<p>Speeding traffic and HGVs using Shrewton despite thw 3.5ton weight restriction. Three minor accidents recorded in the last week. Large numbers of vehicles using the route as a rat run to avoid A303. No columns on London Road to London footpath down into the village resulting in difficulty walking children to school.</p> <p>Discussion on existing issues at this location and the unsuccessful substantive bid application which was submitted last year. Parish Council and Cllr Henry are planning to submit a pack to be assessed as part of the A303 proposals but this cannot be confirmed until that scheme is approved. Concerns raised over visibility of street lighting columns along London Road within the 30mph speed limit.</p>	<p>Arrange for the overgrown tress surrounding the lamp posts on London Road to be cut back and lamps to be cleaned.</p>	<p>AC</p>
<p>8. Requests for Waiting Restrictions</p>			
<p>a) 5738 Stockport Road, Amesbury. No waiting at any time.</p> <p>5740 Fairfax Close, Amesbury. No waiting at any time.</p> <p>5958 Salisbury Street, Amesbury. No loading at any time.</p> <p>5962 Meridian Way/Sunrise Way, Amesbury. No waiting at any time.</p> <p>5959 Mills Way, Amesbury. No waiting at any time.</p>	<p>All waiting restriction requests for Amesbury have been passed to the Network Management team to carry out a review of the town during 2018/19.</p> <p>KD will keep the group informed of progress as the review develops further. Currently with Traffic Order Team for processing.</p>		<p>KD</p>

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

b)	5795 A3028 Double Hedges No waiting at any time	<p>A new path has been introduced between Bulford and Solstice Park Amesbury. Accordingly the approach pavement at the Bulford end has been widened parking bays marked on the opposite side of the road and a preferred crossing installed. People are now parking half on the kerb adjacent to this crossing vert near to the junction which is particularly dangerous.</p> <p>Double Yellow lines introduced alongside the full length of the widened pavement. £1000 for order £1150 for works.</p> <p>BPC asked for this scheme to be put on hold until the outcome of discussions with DIO regarding S106 works in the village.</p>	On hold.	Bulford PC
9.	Any other business			
a)	Street Nameplates	<p>The group agreed to proceed with the following Street Nameplates at a cost of approximately £3250 and agreed to allocate the remaining £1750 for future applicants.</p> <p>Idmiston – Church Road/Idmiston Road Winterbourne - Vicarage Lane, Highpost Road (both ends) West (Amesbury) end of Down Barn Road. Durrington – Windsor Mews Bulford – Salisbury Road x 3, Newmans Way, The Leaze, Dukes Way</p>	Update required.	AC
b)	Footway maintenance	The work is all complete.	Noted.	All

AMESBURY COMMUNITY AREA TRANSPORT GROUP 05 MARCH 2018 ACTION NOTES

c)	Housekeeping item	Please be aware that my name has recently changed and going forward it will be Kate Davey .	Noted.	All
d)	Maintenance issues	All maintenance issues to be raised through the MyWiltshire App.		All
e)	Area Board Meeting: Deadline for substantive bid applications:	19 th July 2018 Bulford Village Hall, SP4 9DY at 7pm End of July 2018.	Noted.	All
10.	Date of Next Meeting: 3 September 2018, 10am, Redworth Centre, Amesbury Leisure Centre, Amesbury			

Amesbury Community Area Transport Group

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Amesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Amesbury Area Board will have a remaining Highways funding balance of **£8,858.00**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.